**QUESTIONNAIRE**

(To the Users of the Library/Information Centre)

Dear Sir/Ma’am

This questionnaire is intended to collect data for the study ‘Use and Impact of Information Communication Technology in University Libraries of Rajasthan and Uttar Pradesh: A Study, under the supervision of Mr……Name……………., Post, Department, working address. I seek your valuable cooperation and help in obtaining the necessary information. I assure that all information supplied by you will be treated with the utmost confidence. The questionnaire has been designed in such a way as to minimize the time and effort required to complete. Thank you very much for answering all the questions and for your comments. Please return your completed questionnaire to the researcher.

**Vikas Bhardwaj**

**Phd. Scholar**

***Library & Information Science***

1. General Information
2. Name of the University:

…………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………

1. University Address:

………………………………………………………………………………………………………………………………..……………………

…………………………………………………………………………………………………………………………………………………..…

E-MAIL:-……………………………….……………

WEBSITE:-………………………………………….

PHONE NO………………………..……………....

1. Type of University, Please (√) tick :-

Private ( )

Deemed ( )

Any Other ( )

1. Please tick the box which best describes your designation:

**DESIGNATION TICK**

|  |
| --- |
| Director |
| Scientist |
| Technical Officer |
| SYSTEM ADMINISTRATIOR |
| Technical Assistant Research Fellow |
| Research Associate |
| Supporting Staff |
| Student |
| Other (please specify) |

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1. Please tick the box which best describes your age group:

**UNDER AGE GROUP TICK**

|  |
| --- |
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|  |
|  |

|  |
| --- |
| 20 |
| 20-30 |
| 31-40 |
| 41-50 |
| 51-60 |
| 61 and above |

1. SEX :

**GROUP TICK**

|  |
| --- |
| Male |
| Female |

|  |
| --- |
|  |
|  |

1. Educational Qualifications :

……………………………………………………………………………………………………………………………………………………

……………………………………………………………………………………………………………………………………………………

1. Area (S) of Study / Research:

………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………..

1. **Use of ITC Based Services/Resources/Utilities/Tools/Devices :**
2. Do you use any of the following information communication technology handling tolls / utilities / devices / services / resources in your library? (Please tick all that you use)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **No.** | **Tools / Utilities / Devices / Services** | **Tick** | **No.** | **Tools / Utilities / Devices / Services** | **Tick** |
| 1 | CLOUD |  | 26 | CCTV CAMERA |  |
| 2 | PEN DERIVE |  | 27 | WI-FI ROUTER |  |
| 3 | HARD DISK |  | 28 | MODEMSPEAKERS/HEAD PHONE |  |
| 4 | MEMORY CARD |  | 29 | INTER LIBRARY LOAN |  |
| 5 | CD-ROM |  | 30 | CAS |  |
| 6 | DVD |  | 31 | SDI |  |
| 7 | DIGITAL REPOSITIORY |  | 32 | DOCUMENT DELIVERY SERVICE |  |
| 8 | PRINTER |  | 33 | NEWS PAPER CLIPPING SCANNING SERVICES |  |
| 9 | SCANNER |  | 34 | ONLINE RESERAVATION SERVICES |  |
| 10 | SMART CARD |  |  |  |  |
| 11 | LAPTOP |  |  |  |  |
| 12 | CD-NET SERVER |  |  |  |  |
| 13 | RFID/BARCODE READER |  |  |  |  |
| 14 | BIBLIOGRAPHIC DATABASE |  |  |  |  |
| 15 | FULL TEXT DATABASE |  |  |  |  |
| 16 | E-BOOKS |  |  |  |  |
| 17 | E-JOURNALS |  |  |  |  |
| 18 | E-MAIL |  |  |  |  |
| 19 | WWW |  |  |  |  |
| 20 | FTP |  |  |  |  |
| 21 | TELNET |  |  |  |  |
| 22 | DELNET |  |  |  |  |
| 23 | USENET/NEWSGROUP |  |  |  |  |
| 24 | OPAC |  |  |  |  |
| 25 | WEB OPAC |  |  |  |  |

1. **Library Automation:**
2. Status of Library Automation:-

Fully Computerized ( )

Partially Computerized ( )

Manual ( )

1. **Software use in your Library:**

SOUL ( )

LIBSYS ( )

KOHA ( )

OTHER ( )

1. **Information Security tools (system) available in your Library:-**

Bar Code ( )

RFID ( )

CCTV CAMERA ( )

VIRUS DEFENSES ( )

BIO METRIC ( )

FIREWALLS ( )

SECURITY CODES ( )

SECURITY MONITORS ( )

BACKUP FILES ( )

ANY OTHER ( )

1. **Which type of Digital Repository System use in your Library?**

DSpace ( )

Github ( )

Fedora ( )

EPrint ( )

Greenstone ( )

Any other ( )

1. **Networking :**

INTERNET ( )

INFLIBNET ( )

CALIBNET ( )

BONET ( )

INTRANET ( )

DELNET ( )

ADINET ( )

MALIBNET ( )

1. How frequently do you use the following tools and resources in your Library?

(Please tick the appropriate boxes)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **No.** | **Tools / Utilities / Devices / Services/resources** | Nearly once in a month | Two or three times in a month | About once in a week | Two or three times in a week | Almost every day | No Use |
| 1 | CLOUD |  |  |  |  |  |  |
| 2 | PEN DERIVE |  |  |  |  |  |  |
| 3 | HARD DISK |  |  |  |  |  |  |
| 4 | MEMORY CARD |  |  |  |  |  |  |
| 5 | CD-ROM |  |  |  |  |  |  |
| 6 | DVD |  |  |  |  |  |  |
| 7 | DIGITAL REPOSITIORY |  |  |  |  |  |  |
| 8 | PRINTER |  |  |  |  |  |  |
| 9 | SCANNER |  |  |  |  |  |  |
| 10 | SMART CARD |  |  |  |  |  |  |
| 11 | LAPTOP |  |  |  |  |  |  |
| 12 | CD-NET SERVER |  |  |  |  |  |  |
| 13 | RFID/BARCODE READER |  |  |  |  |  |  |
| 14 | BIBLIOGRAPHIC DATABASE |  |  |  |  |  |  |
| 15 | FULL TEXT DATABASE |  |  |  |  |  |  |
| 16 | E-BOOKS |  |  |  |  |  |  |
| 17 | E-JOURNALS |  |  |  |  |  |  |
| 18 | E-MAIL |  |  |  |  |  |  |
| 19 | WWW |  |  |  |  |  |  |
| 20 | FTP |  |  |  |  |  |  |
| 21 | TELNET |  |  |  |  |  |  |
| 22 | DELNET |  |  |  |  |  |  |
| 23 | USENET/NEWSGROUP |  |  |  |  |  |  |
| 24 | OPAC |  |  |  |  |  |  |
| 25 | WEB OPAC |  |  |  |  |  |  |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **No.** | **Tools / Utilities / Devices / Services/resources** | Nearly once in a month | Two or three times in a month | About once in a week | Two or three times in a week | Almost every day | No Use |
| 26 | CCTV CAMERA |  |  |  |  |  |  |
| 27 | WI-FI ROUTER |  |  |  |  |  |  |
| 28 | MODEMSPEAKERS/HEAD PHONE |  |  |  |  |  |  |
| 29 | INTER LIBRARY LOAN |  |  |  |  |  |  |
| 30 | CAS |  |  |  |  |  |  |
| 31 | SDI |  |  |  |  |  |  |
| 32 | DOCUMENT DELIVERY SERVICE |  |  |  |  |  |  |
| 33 | NEWS PAPER CLIPPING SCANNING SERVICES |  |  |  |  |  |  |
| 34 | ONLINE RESERAVATION SERVICES |  |  |  |  |  |  |

1. How do you rate the following in your Library or Information Centre?

(Please tick the appropriate boxes)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No.** | **Tools / Utilities / Devices / Services/resources** | *Very Good* | *Good* | *Poor* |
| 1 | CLOUD |  |  |  |
| 2 | PEN DERIVE |  |  |  |
| 3 | HARD DISK |  |  |  |
| 4 | MEMORY CARD |  |  |  |
| 5 | CD-ROM |  |  |  |
| 6 | DVD |  |  |  |
| 7 | DIGITAL REPOSITIORY |  |  |  |
| 8 | PRINTER |  |  |  |
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| 11 | LAPTOP |  |  |  |
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| 14 | BIBLIOGRAPHIC DATABASE |  |  |  |
| 15 | FULL TEXT DATABASE |  |  |  |
| 16 | E-BOOKS |  |  |  |
| 17 | E-JOURNALS |  |  |  |
| 18 | E-MAIL |  |  |  |
| 19 | WWW |  |  |  |
| 20 | FTP |  |  |  |
| 21 | TELNET |  |  |  |
| 22 | DELNET |  |  |  |
| 23 | USENET/NEWSGROUP |  |  |  |
| 24 | OPAC |  |  |  |
| 25 | WEB OPAC |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No.** | **Tools / Utilities / Devices / Services/resources** | *Very Good* | *Good* | *Poor* |
| 26 | CCTV CAMERA |  |  |  |
| 27 | WI-FI ROUTER |  |  |  |
| 28 | MODEMSPEAKERS/HEAD PHONE |  |  |  |
| 29 | INTER LIBRARY LOAN |  |  |  |
| 30 | CAS |  |  |  |
| 31 | SDI |  |  |  |
| 32 | DOCUMENT DELIVERY SERVICE |  |  |  |
| 33 | NEWS PAPER CLIPPING SCANNING SERVICES |  |  |  |
| 34 | ONLINE RESERAVATION SERVICES |  |  |  |

1. How do you find the library professionals help in using ITC based resources and services?

Adequate ( )

More than adequate ( )

Inadequate ( )

1. Do you feel that the existing ITC facilities in your library are under utilized? Yes No
2. Do you feel that the existing ITC facilities in your library are inadequate? Yes No
3. Do you find any significant change in speed in your academic/research work by using the information and communication Technologies?

Highly Significant ( )

Significant ( )

Not Significant ( )

1. To what extent are you satisfied with the application of Information and Technologies in your library or information centre?

Very satisfied ( )

Satisfied ( )

Slightly satisfied ( )

Not satisfied ( )

1. **If you are not satisfied, please specify the reason (s)** (Please tick appropriate boxes)
2. Inadequate ITC infrastructure ( )
3. Limited computer literacy among library users ( )
4. Users are not trained for ITC based information services ( )
5. Inadequately trained library professionals in ITC application ( )
6. Inadequate publicity for the ITC based resources and services ( )
7. Figid ITC use policies implemented by the library ( )
8. Discouraging attitude of library professionals towards their users ( )
9. User Education in ITC based library Resources and Services
10. Do you think that your skill and expertise are inadequate to use ITC based resources and services? Yes No

If yes, in which area (s) do you want training?.................................................................

1. Do you get education / training on Internet services/tools /utilities? Yes No
2. How do you find the user education in ITC based resources and services?

Adequate More than adequate ( )

Inadequate ( )

1. Do you think that there is a need for a workshop orientation program in ITC based resources and services?

Agree ( )

Disagree ( )

Not sure ( )

1. Attitude towards Information Technology Communication Applications (Please tick appropriate boxes)

|  |  |  |  |
| --- | --- | --- | --- |
| **Sl. No.** | **Attitude** | ***Agree*** | ***Disagree*** |
| 1 | ITC application improve the quality of the library services |  |  |
| 2 | ITC application improve the efficiency of the library |  |  |
| 3 | ITC application enhance the knowledge and expertise |  |  |
| 4 | ITC application is essential to improve the communication facilities |  |  |
| 5 | ITC application makes an integration within the organization |  |  |
| 6 | ITC application improves the status of the library |  |  |
| 7 | ITC application often disturb the routine work f the library |  |  |
| 8 | ITC takes over the traditional way of information handling in the library |  |  |
| 9 | ITC application will spoil the image of the library |  |  |

1. Problems in Implementation of ICT Services/Activities:-

|  |  |  |  |
| --- | --- | --- | --- |
| **Sl. No.** | **Problems** | ***Yes*** | ***No*** |
| 1 | Lack of Planning |  |  |
| 2 | Inadequate Budget |  |  |
| 3 | Inadequate Management Support |  |  |
| 4 | Lack of ITC trained staff |  |  |
| 5 | Inadequate of Hardware |  |  |
| 6 | Lack of training facility |  |  |
| 7 | Low priority to ITC |  |  |
| 8 | Lack of control over library staff |  |  |
| 9 | Lack of Motivation |  |  |
| 10 | Any others problem |  |  |

1. Please give your suggestions and comments in a paragraph or to improve the ITC based information resources and services in your library or information centre?

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Name of the person completing the questionnaire…………………………………………………………………………………

Address……………………………………………………………………………………………………………………………………………………

E-mail……………………………………………………………………………………………………………………………………………………..

Mobile No………………………………………………………………………………………………………………………………………………..

Thank you for taking valuable time to fill the questionnaire.

**[Librarian Signature]**

**Date:…………………………**